

Green Gold Minutes

May 8, 2015

The Green Gold Library System Directors met for a regular meeting at Shreve Memorial Library Hamilton/South Caddo Branch at 10:25 a.m. on May 8, 2015. Present: Linn Landis, Jennie Paxton, Deonci Sutton, Peggy Walls, Vivian McCain, Beverly Hammett, Bob Black, Trey Lewis, Pam Suggs, Deidre Fuqua, and Teresa Rice representing Bossier Parish. Others present were CFO Jim Pelton, Jennie Weeks, Jill Byttner, and Connie Ammons.

Co-President Deonci Sutton established a quorum and called the meeting to order.

There were no additions to the agenda or audience comments.

Upon motion by Peggy Walls, seconded by Linn Landis, the minutes of the January 9, 2015 meeting were approved as e-mailed. There was no meeting in March due to lack of a quorum.

Jim Pelton handed out Overdrive circulation statistics and noted the numbers continue to rise from last year's numbers. He also handed out an explanation of current budget adjustments resulting from no libraries renewing Freegal and the addition of Bossier Parish's new Anna P. Tooke Branch. Upon motion by Bob Black, seconded by Pam Suggs, it was moved to approve the attached budget amendments. Motion carried.

Jennie Weeks reported that the money set aside last November to purchase streaming video from Overdrive was not being used because so many of the same titles were available on Hoopla. Upon motion by Teresa Rice, seconded by Jennie Paxton, it was moved to redirect that \$2,000 back into the general purchasing fund. Motion carried.

Ms. Weeks also reported on Overdrive's Disney CPC plan. Upon motion by Peggy Walls, seconded by Linn Landis, it was moved to turn on this cost per circ plan. Motion carried.

Jennie Paxton reported that the Green Gold Libraries System is required to have a Records Retention Schedule and designate a Records Officer. She handed out an updated example of the Records Retention Schedule provided by the Secretary of State. It was agreed that CFO Jim Pelton would be the current designated officer and would work with Shreve's co-interim directors to provide a retention schedule for approval.

There was a brief discussion about changing the frequency and location of the meetings. It was agreed that the current bi-monthly schedule and rotation would remain the same.

Since Shreve hosted the May meeting, Peggy Walls volunteered to host the July 10th meeting at the Ringgold Branch.

Members reported on their respective libraries.

Bob Black commented this would be his last meeting as he was retiring from Natchitoches Parish Library, and Jessica McGrath had been appointed as the new director. Everyone wished him well.

There being no further business, Deonci Sutton declared the meeting adjourned at 11:40 a.m.

Respectfully submitted,

Beverly Hammett